

**PROTOCOL**  
**FOR WITNESS CITATION TARGETS**

**Objective:**

To improve the quality of service to witnesses.

To improve the efficiency of the business in the court.

<b>Witness Citation Targets- Summary Trials.</b>	
<b>COPFS</b>	<b>ACPOS</b>
COPFS will issue postal Citations and initial personal citations within 7 days of the pleading diet.	The Police will serve the initial personal citations and return the executions to COPFS no later than 10 working days before the Intermediate Diet.
COPFS will print out the target date on each citation issued for personal citation.	The Police will serve personal citations where postal citation has failed and return the executions to COPFS no later than 3 working days before the Intermediate Diet.
	Where no intermediate diet has been set, the police will serve the personal citations and return the executions to COPFS no later than 10 working days before the trial diet.